GEM SYSTEM

THE v by GEM SYSTEM —

built on the ProfiSpis file service product

SYSTEM INTEGRATION AND DEVELOPMENT

The aim of the project is to build a fully functional electronic filing system (ESSS) for the efficient and effective performance of legal obligations, which fully meets all functional, technical, legislative and procedural requirements.

KEY COMPONENTS OF PROFISPIS PROJECTS:

- **delivery of ESSS licenses,**
- **performing a pre-implementation analysis,**
- **provision of the necessary software, system parameterisation,**
- **implementation and integration with surrounding systems,**
- **data migration,**
- **supply of comprehensive documentation,**
- **carrying out appropriate training,**
- **providing service support and development of the delivered system.**

ELECTRONIC FILE SERVICE THE PROFISPIS SUPPLIED BY GEM SYSTEM

The file service is a modular solution for the central registration, management and support of the processing of files and documents, including the subsequent trusted archiving. The system structurally records and stores documents of specified types, most often invoices, contracts, regulations and directives, or documents issued and adopted according to the legislation of each institution, for specified types it can manage the course of their processing by means of workflow. The system complies with the legislative requirements for an electronic filing system, including the requirements of the National Standard for ESSS, eIDAS and GDPR, and is ready for certification by the Ministry of the Interior of the Czech Republic.

NATIONAL STANDARD

All processes are strictly recorded as required by the National Standard for Electronic System of Records Services (NSESSS).

ELECTRONIC SIGNATURE

Attaching an electronic signature, seal and time stamp to the EU countries' qualified electronic signature verification under the eIDAS Regulation.

WHO IS OBLIGED TO MAINTAIN THE FILING SERVICE?

It is any entity that is obliged to conduct a filing service in electronic form, including compliance with the requirements of the National Standard for Electronic Filing Systems, pursuant to Act No 499/2004 Coll., on archiving and filing services, as amended, and Decree No 259/2012 Coll., on the details of the performance of filing services. A filing system is a term defined by law and is therefore mandatory, in particular for public authorities and public institutions. All parts of the filing system are defined by law, which means that a single filing system is operated in all offices, differing only in the supplier.

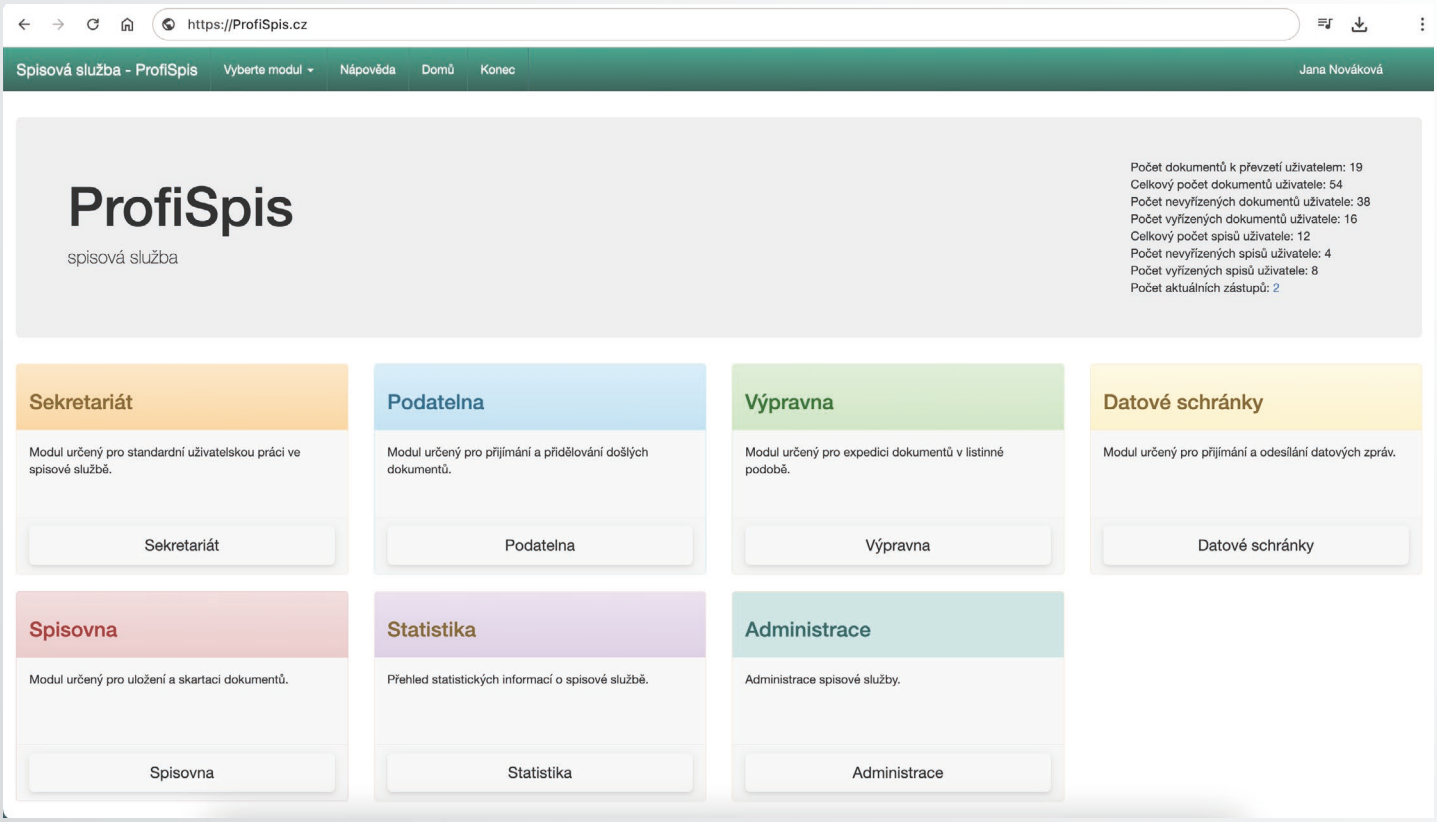
INTEGRATION TO THE MAIN SERVICE REGISTERS

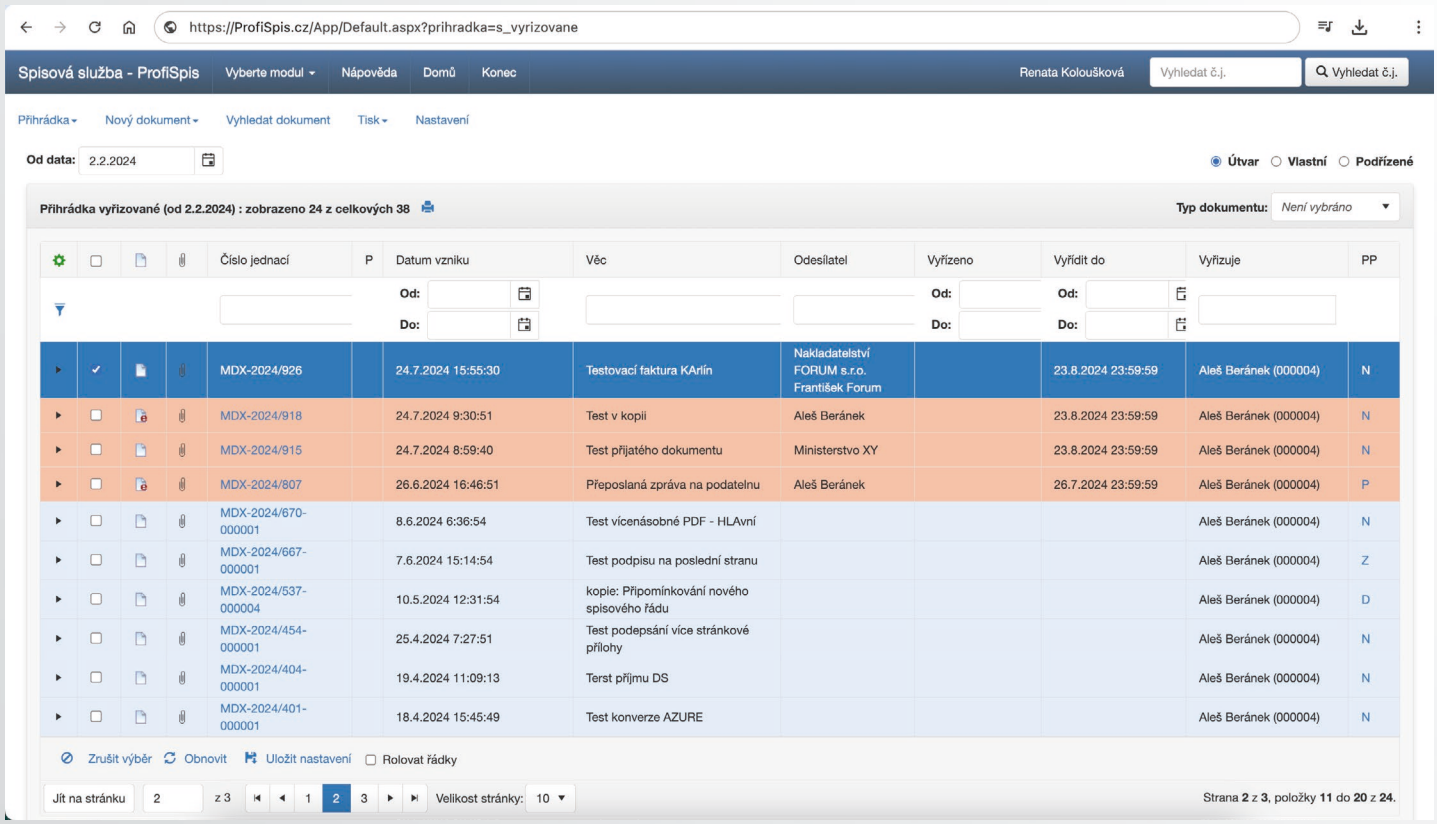
Interconnection with the System of file service (ISDS) for full electronic communication is supported. You can also expect full integration with Information system of basic registers (ISZR) for data relevance. Connection to Czech POINT (assisted public administration point).

ARCHIVE FORMAT

Conversion of electronic attachments to the archival format PDF/A-2Bincluding conversions and verification clauses or Digital Shredding.

GEM System | Štětkova 1638/18, 140 00 Praha 4 – Nusle, Czech Republic | sales@gemsystem.cz | www.gemsystem.cz


https://ProfiSpis.cz
Spisová služba - ProfiSpis
Vyberte modul
Nápověda
Domů
Konec
Jana Nováková
ProfiSpis
spisová služba
Počet dokumentů k převzetí uživatelem: 19
Celkový počet dokumentů uživatele: 54
Počet nevyřízených dokumentů uživatele: 38
Počet vyřízených dokumentů uživatele: 16
Celkový počet spisů uživatele: 12
Počet nevyřízených spisů uživatele: 4
Počet vyřízených spisů uživatele: 8
Počet aktuálních zástupů: 2
Sekretariát
Modul určený pro standardní uživatelskou práci ve spisové službě.
Sekretariát
Podatelna
Modul určený pro přijímání a přidělování došlých dokumentů.
Podatelna
Výpravna
Modul určený pro expedici dokumentů v listinné podobě.
Výpravna
Datové schránky
Modul určený pro přijímání a odesílání datových zpráv.
Datové schránky
Spisovna
Modul určený pro uložení a skartaci dokumentů.
Spisovna
Statistika
Přehled statistických informací o spisové službě.
Statistika
Administrace
Administrace spisové služby.
Administrace


https://ProfiSpis.cz/App/Default.aspx?prihradka=s_vyrizovane
Spisová služba - ProfiSpis
Vyberte modul
Nápověda
Domů
Konec
Renata Koloušková
Vyhledat č.j.
Vyhledat č.j.
Přihrádka
Nový dokument
Vyhledat dokument
Tisk
Nastavení
Od data: 2.2.2024
Útvar
Vlastní
Podřízené
Přihrádka vyřizované (od 2.2.2024) : zobrazeno 24 z celkových 38
Typ dokumentu: Není vybráno
Číslo jednací
P
Datum vzniku
Věc
Odesílatel
Vyřízeno
Vyřídit do
Vyřizuje
PP
MDX-2024/926 | 24.7.2024 15:55:30 | Testovací faktura KArlín | Nakladatelství FORUM s.r.o. František Forum | 23.8.2024 23:59:59 | Aleš Beránek (000004) | N
MDX-2024/918 | 24.7.2024 9:30:51 | Test v kopii | Aleš Beránek | 23.8.2024 23:59:59 | Aleš Beránek (000004) | N
MDX-2024/915 | 24.7.2024 8:59:40 | Test přijatého dokumentu | Ministerstvo XY | 23.8.2024 23:59:59 | Aleš Beránek (000004) | N
MDX-2024/807 | 26.6.2024 16:46:51 | Přeposlaná zpráva na podatelnu | Aleš Beránek | 26.7.2024 23:59:59 | Aleš Beránek (000004) | P
MDX-2024/670-000001 | 8.6.2024 6:36:54 | Test vícenásobné PDF - HLAvní | | | Aleš Beránek (000004) | N
MDX-2024/667-000001 | 7.6.2024 15:14:54 | Test podpisu na poslední stranu | | | Aleš Beránek (000004) | Z
MDX-2024/537-000004 | 10.5.2024 12:31:54 | kopie: Připomínkování nového spisového řádu | | | Aleš Beránek (000004) | D
MDX-2024/454-000001 | 25.4.2024 7:27:51 | Test podepsání více stránkové přílohy | | | Aleš Beránek (000004) | N
MDX-2024/404-000001 | 19.4.2024 11:09:13 | Terst příjmu DS | | | Aleš Beránek (000004) | N
MDX-2024/401-000001 | 18.4.2024 15:45:49 | Test konverze AZURE | | | Aleš Beránek (000004) | N
Zrušit výběr
Obnovit
Uložit nastavení
Rolovat řádky
Jít na stránku 2 z 3
Velikost stránky: 10
Strana 2 z 3, položky 11 do 20 z 24.

GEM SYSTEM

EASY CONNECTIONS AND INTEGRATION

Open interfaces allowing efficient integration to third-party solutions. We offer a wide knowledge and know-how of integrating similar solutions, with which we have really rich experience.

FILE SERVICE FROM A RECOGNIZED SUPPLIER OF FILE SERVICE SOLUTIONS

You get comprehensive document management from their initial registration upon entering the organization, through the process of handling, to shredding management. The filing service covers all legislative requirements for filing systems according to the National Standard for Electronic Filing Systems (NSESSS).

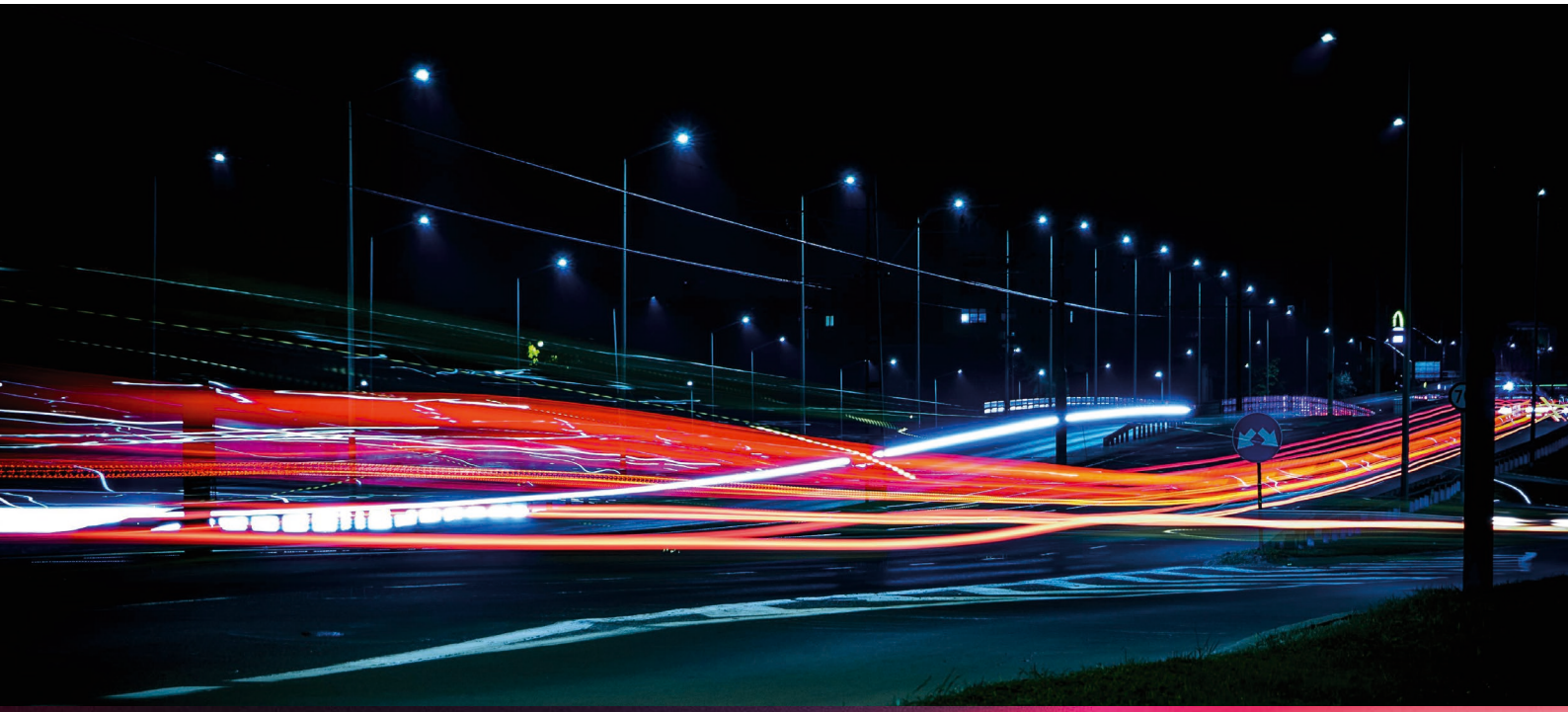
THE FILING SERVICE COMPLIES/COMPLIES WITH THE FOLLOWING LEGISLATIVE PROVISIONS

- Act No. 499/2004 Coll., on Archives and Records Management and on Amendments to Certain Acts,
- Act No. 227/2000 Coll., on electronic signature and on amendments to certain other acts (Act on electronic signature),
- Decree No. 645/2004 Coll., implementing certain provisions of the Act on Archives and Records Management and amending certain acts,
- Decree No. 193/2009 Coll. on determining the details of the authorised conversion of documents,
- Decree No. 194/2009 Coll. laying down details on the use and operation of the data storage information system,
- Decree No. 259/2012 Coll. on the details of the performance of the census service.

TECHNICAL PARAMETERS OF THE SOLUTION

- The implementation of the ProfiSpis file service is based on the MS .NET Framework solution, which can be operated in the Microsoft Windows Server environment as well as on Linux OS or hosted in any public cloud environment.
- The solution primarily uses MS SQL Server as a database, but it is also possible to run it on another appropriate database. ProfiSpis is also installed in the geocluster environment in high availability. The system can be scaled both vertically and horizontally.

Information Classification: Public



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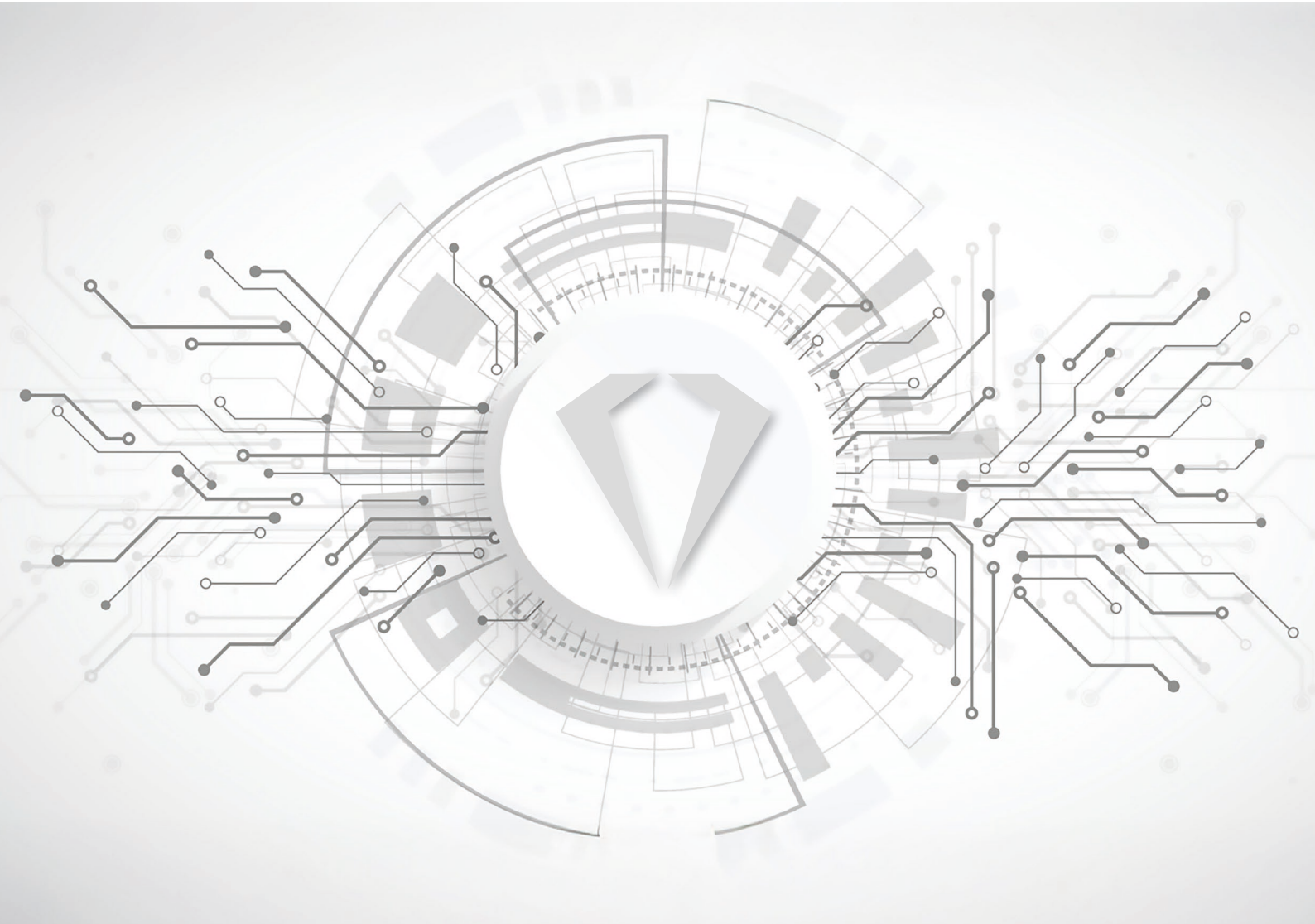
GEM SYSTEM

GEM SYSTEM A.S. hereby notifies that the current version of its electronic records management system has not been certified in accordance with Section 2, letter u) of Act No. 499/2004 Coll., on Archiving and Records Management. The certification process for the system is currently underway.

GEM System a.s. does not, under any circumstances, offer the delivery of the current uncertified version of the records management system to any public authorities obliged to use certified electronic records management systems. Furthermore, any presentation or communication by GEM System a.s. regarding the uncertified version of the system shall not constitute, nor be construed as, an offer of such an uncertified system.

The delivery of the electronic records management system to public entities required to use certified solutions will always be the subject of a direct offer to the respective public authority and will be provided solely together with a valid certification of the system.